

The Horace Smith Fund
WILLIAM R. ROONEY AWARD REFERENCE

Completed references must be received in The Horace Smith Fund office no later than **March 15th**.

Name of Student _____

The person above has applied for a William R. Rooney Award and has given your name as a reference.

In this highly competitive scholarship program, your reference is very important. Please submit a narrative elaborating on the student's strength, accomplishments, and other significant information regarding potential and work ethic. You may attach a letter or additional sheet, if necessary.

Include in the narrative the following:

(1) How long have you known the applicant? In what capacity? How recently?

(2) What opportunity have you had to judge the applicant's merit?

(3) Consider the rating from being: One of the top few encountered in my career, Excellent, Good, Average, regarding specific qualities (scholastic ability/intellectual curiosity, hardworking, character, leadership, ability to get along with others.)

Include any additional information and knowledge of financial need you think will assist the Scholarship Committee in making their decision.

Signature _____ Date _____

Print name _____ Email _____

Address: _____

**Please send this completed form to: The Horace Smith Fund
16 Union Avenue, Ste. 2K
Westfield, MA 01085**

